

# Regulations of Seafco Public Company Limited on tax operation

In order for the tax operation to be correct and complete, having effectiveness and creating good corporate governance, to be consistent with tax laws and relevant regulations, the Board of Directors has resolutions to determine the regulations regarding to determine the regulations regarding tax operation.

# Section Introduction

# Clause 1. Policy to promulgate the regulations

- 1.1 These regulation are determined by Board of Directors as important principles for using as framework of employees. The president is the person determining the guidelines and procedures to be consistent with this regulation further.
- 1.2 In order for the tax operation to have the standard system and there will be correct tax paying and to prevent risk regarding tax, employees will have freedom to use discretion in any things that are not specified, the using of discretion in the important matters, there should be consultation with the superior, but employees should be responsible for every job that they have done.

#### Clause 2. Intention

Policy on tax of the company adheres to the principles of honesty, transparency and complies with tax laws; there is no avoidance of tax, controlling the risk that will occur and build credibility to the company. The action is as follows:

- 2.1 The company will use tax right and benefit to create the highest effectiveness, under the provisions of laws, as well as complying with the law and regulations in disclosing of financial data and tax to related government officers, or organizations.
- 2.2 Tax management to create the highest value added, to shareholders, by paying tax correctly as specified by laws and maintaining the reputation and good relations of the organization to relevant tax governmental agencies.
- 2.3 Delivering tax within the period specified by law and the company must manage about paying of money or request for tax refund to have the highest liquidity to the organization.



- 2.4 The company should have consideration about the tax impact for investment project or new transactions to be consistent to the strategy, organization and correctness according to the laws. Furthermore the company shall consider the tax right and benefit or measures to exempt the relevant tax for the benefit of stakeholders.
- 2.5 Transactions between companies in Seafco Group. The company will determine the transfer price to do buying/selling transactions, or service between companies in Seafco Group appropriately, according to the doing of business (transactions) normally and generally. There is disclosure and delivery to supervising working units.
- 2.6 The company studies and understands the provisions of complying with tax regulations of the countries which the company deals in business, general environment relating with tax for such countries, regarding change and regulations relating with tax and description of tax.
- 2.7 The company arranges responsible persons for tax and having duty to coordinate on tax with governmental agencies, including monitoring the policy, or laws regarding tax to be newly issued and studies the criteria for considering the impact that may occur, to inform the person of the company who has duty to take care and responsible every time and prepares to be able for performing according to the new law correctly.
- 2.8 The company must study the provisions for doing in the future in short term and long term relating with the correction and prevention of the tax problems, so that paying tax and tax operation are correct and complete, according to the criteria, methods and conditions specified by laws.
- 2.9 For operation of business of the company, there is real tax rate which is lower than corporate income tax for 20 percent, because in the real time, the company receives tax right and benefit from investment, according to the government policy. Furthermore, the company receives special right, exempting corporate income tax, for training, or developing of employees, support the education, employing disabled persons, employing bilateral job-training students, donation to governmental hospitals and other medical centers determined by Ministry of Public Health.
- 2.10 The company provides training on tax laws continuously so that operators add knowledge and use knowledge in work performing correctly.

## Clause 3. Tax coordination with governmental agencies

The company arranges responsible person for tax who will coordinate regarding tax with governmental working unit to do by responsible person for tax only.



# Clause 4. Risk management on tax

The company realized risk regarding business operation of the company, therefore, the company arranged risk evaluation for work operation. One of the risks related with business operation of the company, including tax risk, specifying about the risk that may occur, impact that may happen to the company both in cash and non-cash and design the work operation process and internal control to prevent such risk and there is regular review and monitoring the law promulgated regarding tax, having effect on business operation of the company. If there is significant damage from working, the company complies with policy of risk management from working which is wrong to the regulations, provisions and the code of conduct strictly.

# Clause 5. Performing under the code of conduct of employees

Employees must perform work according to "Handbook of Code of Conduct, Business Ethics and Code of Conduct" strictly; this can prevent tax risk to cause damage to the company and the company communicates and provide training constantly to emphasize performing under such code of conduct.